

Training services

Our in-house training programme has been designed to complement our wide range of public courses, seminars and briefings. In-house courses can be more effective than sending groups of managers to public events.

Law At Work's in-house training courses are designed around our client's specific needs, policies and procedures. This makes them a very cost-effective way of upskilling management teams, giving them the confidence to handle tricky situations. Our highly qualified and experienced team work with clients on

a wide range of employment topics and cater for all levels of experience and capability.

See overleaf for an overview of some of the courses we can tailor to your requirements.

We can make a difference to your organisation.



“ My team recently attended an excellent Law At Work mock tribunal focusing on equality. The standard of the parties involved and the facilitation was exceptional. As a result of this we have identified gaps in our policies and knowledge which we are addressing with the help of the LAW training team. ”

Malcolm Cannon,
Chief Executive,
Edinburgh Solicitors Property Centre.

Minding your business.

People management skills

A course for new / inexperienced line managers, normally presented over several days. Comprising of:

- What is 'management'?
- Staff motivation
- Reducing staff turnover
- Coaching skills
- Recruitment skills and the law on recruitment
- Communicating with your team
- Negotiation skills
- Dealing with difficult people.

Performance management

May be linked to the design and introduction of a new appraisal scheme. It can also include general 'appraisal awareness' session for all staff.

Managing absence

Tailored to your own systems and practice (may be linked to introduction of any new absence management initiative or documentation).

Dealing with misconduct

Tailored to your own disciplinary procedure and practice. Practical sessions include case studies and role plays to enable participants to practice interpersonal skills.

Bullying and harassment

Need to preserve your statutory defence against liability for harassment? An interactive course for line managers.

Recruitment and the law

A look at the legal and practical issues in recruitment, for line managers.

Equality in action

An awareness raising course for HR and line managers – the law and practical issues.

Managing stress at work

A half day introduction to the identification of stress, stress risk assessments and the law, for HR and line managers.

Managing redundancies

A guide for directors and managers including:

- Strategic issues – alternatives to redundancy and timing of announcements
- Redundancy and the law
- Collective redundancies - Informing and consulting with employee representatives.

“ Law At Work’s training has always been extremely practical. It’s delivered by people who have developed a deep understanding of our business, our culture, and our people, and that’s of crucial importance to me. ”

Gerry Savage, Retail Director,
Farmfoods Ltd, Cumbernauld.

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